



## PAYMENT DETAILS

I have read the Course Application Form. I understand and accept the Selection Process and Refund Conditions specified.

I enclose payment of \$ \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Payment can be made by Paymate via the Open Channel website, or by phone, fax, mail, or in person at Open Channel during business hours. Please make cheques payable to Open Channel Cooperative Limited.

**Payment by:**     Paymate     Cash     Cheque     Money Order     Eftpos

**or** Card Number: \_\_\_\_\_  Visa  Mastercard

Cardholder Signature: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Exp Date: \_\_\_\_\_

### Selection Process

Open Channel is underpinned by the principles of access and equity. Open Channel does not tolerate discrimination on the basis of age, gender, sexuality, or social or cultural background. Training at Open Channel is available to all Australian residents 18 years and over, except where indicated otherwise. Non-residents should check with Department of Immigration for details. Check Open Channel web site for entry requirements for a course, and other course conditions, where applicable.

### General Conditions

Copyrights in all works created as part of coursework remain the property of Open Channel, unless by prior agreement. By enrolling herewith, you consent to the use of images taken of our courses in progress to use in any future course marketing, unless you have notified us otherwise that you object to such use.

### Refund Conditions

1. Notice of an applicant's intention to withdraw from a short course must be received in writing 14 days before commencement in order to receive a full refund.
2. If an applicant withdraws from a course less than 14 days before the commencement of a course a 20% administration levy on the full cost of the course will be charged.
3. If an applicant transfers courses less than 14 days before the commencement of a course a 20% administration levy on the full cost of the course will be charged.
4. No refund will apply if an applicant withdraws after commencement of a short course.
5. All eligible refunds will be made within 30 days notification of withdrawal or cancellation.
6. Open Channel reserves the right to cancel, postpone or amend Short Courses. All Short Courses are run on demand. Minimum numbers must be met one week prior to commencement otherwise cancellation will occur. In case of cancellation, you can choose to be refunded, automatically enrolled in the course next time it runs, or transferred to an alternate course.
7. No refunds apply on fees paid for Accreditation option on short courses (for approved students only). Production placement component and individual assessment sessions are subject to availability, and while Open Channel will endeavour to support students in finding placement within the scope of the individual training plan, it provides no guarantee that a production place will be available at the requested time.

*Open Channel maintains a trust account for safeguarding student fees.*

### SHORT COURSE CODES Refer to our web site for non-listed course codes.

#### WRITING

WYD Documentary Scriptwriting  
SI Screenwriting Introduction  
C2S From Concept To Script-Narrative Screenwriting

#### DIRECTING

ID Introduction to Directing  
DA Directing Actors for Screen  
AD Assistant Directing

#### PRODUCING & PRODUCTION MANAGEMENT

PPM Production Management  
LAW Law, Camera, Action

#### PITCHING, PRESENTING & PERFORMING

PITCH Pitching Workshop  
PRESENT Presenting for the Camera  
IV The Art of the Interview  
PERF Screen Performance for Film-makers

#### POST-PRODUCTION

FCPI Final Cut Pro Introduction  
COE The Craft of Editing  
FCPA Final Cut Pro Advanced  
PD-E Professional Development - Editing: HD Workflows and Data Wrangling

DVDSP DVD Studio Pro  
MDES Motion Design using Apple Motion  
TVEDIT Editing News, Lifestyle and Reality TV

#### SCREEN INDUSTRY

SPSII \* Set Protocols and Screen Industry Introduction

#### SCRIPT SUPERVISION (CONTINUITY)

SS Script Supervision

#### CINEMATOGRAPHY

CIN Cinematography Foundation  
CIN-D Documentary Cinematography  
GRIP Inside the Grips Truck  
LIGHT Inside the Gaffer's Truck

#### ART DEPARTMENT

ART Art Department Foundation

#### GENERAL DIGITAL PRODUCTION

KOS \* Kids on Set (8 - 12)  
YFHW \* YoungFilmmakersHoliday W'shop (13-17)

YFR \* Young Filmmakers Redux  
DFI Digital Filmmaking Introduction  
DOCFI Documentary Filmmaking Introduction

#### BROADCASTING and DIGITAL MEDIA

CPD Cross-Platform Documentary  
TSO Television Studio Operations  
TVEDIT Editing News, Lifestyle and Reality TV

#### SOUND

LCS Location Sound Recording  
POSTS Post Production Sound  
\* courses marked are available to under 18 year olds, tutors must have current Working with Children Check

#### OFFICE USE ONLY: (last updated 14.7.10)

Enrolment form Completed: \_\_\_\_\_  
Applicant Advice Letter Sent: \_\_\_\_\_ Tax Invoice sent: \_\_\_\_\_  
Receipt No: \_\_\_\_\_ Student ID Number: \_\_\_\_\_  
Course Code/s: \_\_\_\_\_ Entered by: \_\_\_\_\_

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**Educational & Work Background**

Highest School Completed: Grade \_\_\_ in year \_\_\_\_\_

Other Qualification/s since School:


Please outline previous film experience or related study if any. You may also attach a CV


Current Occupation:

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What are the three main things you would like to get from the course/s you are enrolling in?


For computer-related courses (ie. Final Cut Pro editing), please rate your level of computer experience: (tick ✓ anywhere on the line below)

High - - - - Medium - - - - Low

Is this experience on a:

Mac  PC

<b>OFFICE USE ONLY: (last updated 10.12.09)</b>	
Accreditation:	Student ID No _____
Course: _____	Paid Accred Fee: \$ _____
_____	\$ _____
_____	\$ _____

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